

**Crown Pointe Academy of Westminster
Board Operating Philosophy
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Crown Pointe Academy of Westminster is a not-for-profit corporation that has a contract from the Colorado Charter School Institute (“charter contract”) to operate a K-8 public school. This contract is called a charter contract. Crown Pointe is governed by its Articles of Incorporation, its Bylaws, Federal and State Law and the charter contract. Crown Pointe is governed by a Board of Directors (“Academy Board”). The Academy Board is comprised of a minimum of five members, and up to seven members. Four of the Academy Board members are the elected parents of students currently enrolled, or parents completing a two-year term one year after their 8th grade student has continued to high school. Elected Parents serve a term of two years with no term limits. Up to three additional Board Members from the community at large may be appointed by the Academy Board, and are appointed for one year. The Academy Board hires the school’s Executive Director. The Executive Director serves as a non-voting member of the Academy Board. The Academy Board sets policy for the school. The Executive Director manages the school, makes the day-to-day operational decisions and develops procedures for school operations. The Executive Director hires the staff, and all staff members are accountable to the Executive Director.

As the governing board of Crown Pointe Academy, the Academy Board is responsible for the school’s performance and constant improvement in the following areas:

Student Academic Achievement, as measured by:

State Mandated standardized testing; Crown Pointe Academy’s selected progress monitoring tools; Crown Pointe Academy’s selected assessments meeting the requirements of the READ Act; and Report Cards

1) Assessment

2) Fiscal Accountability, as measured by:

Solvency; sound fiscal judgment; monthly financial reviews; and annual audits

3) Legal Accountability, as measured by:

Compliance with federal and state laws; Compliance with the terms and policies of the Charter Contract

4) Governance Accountability, as measured by:

Regular review of Bylaws and policies; compliance with Bylaws and policies; and regular Board training

Adopted: September 8, 2004

Reviewed: September 7, 2013, November 11, 2015, January 8, 2025

Revised: July 17, 2013, September 7, 2013, February 12, 2025

Approved: July 17, 2013, November 11, 2015

Rationale: Update name of the Colorado State Assessment test, changed national test from CTB and STAR to Galileo. 2015 Removed tests name and replaced with description, Added Academy before Board removed Adams County School District #50. Removal of number GP 2 doc 2 Alignment with Colorado Charter School Institute. February 12, 2025–grammatical changes and title changes