

**Crown Pointe Academy of Westminster**  
**Academy Board Meeting Agenda**  
**February 11, 2026**  
**6:00 p.m. CPA Library**

**ADMINISTRATIVE AND INFORMATIONAL MATTERS:**

1. Call to Order: Meeting was called to order at 6:05 p.m. by Michelle Kline, Board President.
2. Roll Call: Michelle Kline, Dawn Baird, Cindy McNeal, Gabe Sandoval, Tatiana Enrriquez, Anne Martinez, and Bill Marrs.
3. Public Comment: None.
4. Agenda Approval:  
Dawn Baird motioned to approve the agenda as submitted. Tatiana Enrriquez seconded the motion. Motion passed. Votes: AYES 7; NAYS 0.
5. Approval of Previous Meeting Minutes from 01/14/26 Board Meeting:  
Dawn Baird motioned to approve the minutes as presented. Gabe Sandoval seconded the motion. Motion passed. Votes: AYES 5; NAYS 0; ABSTAINED 2 (Cindy McNeal and Bill Marrs).

**REPORTS:**

**1. Financial:**

- a. Monthly Report: Bart Skidmore reviewed year-to-date financials through January, noting "revenue looks solid". Salaries and benefits are tracking well. Other purchase services and supplies are trending better than last year. Grant revenues total \$1.8MIL. Furthermore, financials include a draft of FY 26/27. Enrollment Projections tab to be updated.
- b. Governor's Budget Outlook: Bart Skidmore noted it's still too early to gauge what the the Governor's Budget will look like; it's best to revisit it in April.

**2. Executive Director:**

- a. Monthly Report: Director's Report included in Board packet. Keith Ouweneel informed the Board that a multipoint marketing campaign regarding the lottery/enrollment has begun. Banners have been placed ensuring visibility and flyers have been distributed to a dozen local businesses. Families on the waitlist/lottery received an email blast regarding an open house that is scheduled for February 18th from 5:30-6:30 p.m. Classes will be based on enrollment interest for each grade level, which will determine the positions that need to be filled. Letters of Intent will go out to current staff in March.
- b. Projects Update: Keith Ouweneel reported that construction of the new school building is currently ahead of schedule. Kristine Wille-Matney will be at the March Board meeting. Keith Ouweneel will schedule with Roche Construction for the Board to tour the new school on March 11th at 5:30 p.m.
- c. Grants Update: Keith Ouweneel stated CPA received a second grant from the Daniels Fund for \$75K.

**3. Principal:**

- a. Assessment Update: Erin Keyes reviewed the MOY MAP assessments for Math and

Science, noting as a school the overall growth percentile for Math was 64% and for Science it was 63%. She also noted that WIDA assessments for 112 students have been completed.

b. School Activities Update: Erin Keyes noted that a Middle School dance took place at the end of January. The Science Fair took place in early February, with several families in attendance. Also in February, Middle School students participated in the Math Counts competition, and Kindergarten put on their annual Nursery Rhyme program. Parent Teacher conferences will be held at the end of February. The Science Night event is scheduled for March 3rd.

#### **4. Assistant Principal:**

a. Discipline Report: Jason Chesser reported that the increase in chronic tardiness is primarily due to middle school students being late for P.E. class. The overall attendance rate is slightly higher than last year. Suspensions are also higher than last year.

b. School Safety Update: Jason Chesser noted January's fire drill went well. A second lockdown drill will take place before CMAS testing begins.

### **BOARD BUSINESS:**

#### **1. Old Business:**

a. Policy Review/Revisions–2nd Reading

i. Parent Opt Out Policy

ii. Special Occasions and Holidays Policy

iii. Student Academic Achievement Policy

Dawn Baird motioned to approve the 2nd Reading of the Parent Opt Out Policy, Special Occasions and Holiday Policy, and the Student Academic Achievement Policy. Cindy McNeal seconded the motion. Motion passed.

Votes: AYES 7; NAYS 0.

#### **2. New Business:**

a. Policy Review/Revisions–1st Reading

i. Student Fees Policy

ii. Student Performance and Evaluation Policy

iii. Students with Allergies Policy


Dawn Baird motioned to approve the 1st Reading of the Student Fees Policy, Student Performance and Evaluation Policy, and Student with Allergies Policy. Anne Martinez seconded the motion. Motion passed.

Votes: AYES 7; NAYS 0.

The Board will discuss increasing Student Fees at the March Board meeting.

### **ADJOURNMENT:**

Dawn Baird moved to adjourn. Cindy McNeal seconded the motion. Motion passed. Votes: AYES 7; NAYS 0. Adjournment at 7:14 p.m.



Prepared by: Sandi MacGregor, Executive Secretary  
Reviewed by: Tatiana Enriquez, Board Secretary