

Crown Pointe Academy of Westminster
Academy Board Meeting Minutes
March 11, 2026
6:00 p.m. CPA Library

ADMINISTRATIVE AND INFORMATIONAL MATTERS:

1. Call to Order: Meeting was called to order at 6:13 p.m. by Michelle Kline, Board President.
2. Roll Call: Michelle Kline, Dawn Baird, Cindy McNeal, Gabe Sandoval, Tatiana Enrriquez, Anne Martinez, and Bill Marrs.
3. Public Comment: None.
4. Agenda Approval:
Dawn Baird motioned to approve the agenda as submitted. Anne Martinez seconded the motion. Motion passed. Votes: AYES 7; NAYS 0.
5. Approval of Previous Meeting Minutes from 02/11/26 Board Meeting:
Cindy McNeal motioned to approve the minutes as presented. Dawn Baird seconded the motion. Motion passed. Votes: AYES 7; NAYS 0.

REPORTS:

1. Financial:

- a. Monthly Report: Bart Skidmore reviewed the February financials noting grants are being drawn down and the deferred revenue on the balance sheet of \$127K in grants is revenue not yet spent. Bart Skidmore also reviewed the Building Corp. financials and balance sheet.
- b. Governor's Budget Outlook: Bart Skidmore stated that the Governor's Budget proposal includes implementing the new school formula which would increase the at-risk and special education funding. The final budget is due at the end of April.

2. Executive Director:

- a. Monthly Report: Director's Report included in Board packet. Keith Ouweneel informed the Board that the school is in process of hiring for open positions. Keith is pleased with the candidate pool, indicating there are great candidates. Keith indicated that Sandi called several families who had not timely registered, and that registration and the lottery has closed. There are ongoing discussions regarding the number of preschool students CPA2 will admit the first year. Keith anticipates having three Kindergarten and three Fourth Grade classes in the fall.
- b. Projects Update: Keith Ouweneel reported that construction of the new school building is currently ahead of schedule. Kristine Wille-Matney indicated that the hope is to have the TCO by mid-May, and anticipates approximately \$180,000 coming back to the school due to the early completion. Keith Ouweneel indicated that the furniture budget was finalized. Delivery will be requested for a date in June.
- c. Grants Update: Keith Ouweneel stated CPA is applying for a \$38K mental health support grant.

3. Principal:

- a. Assessment Update: Erin Keyes stated CMAS window opens April 6. CPA is prepping now. EOY DIBELS and MAP testing will follow in May.
- b. School Activities: Erin Keyes reported the Science Night event was a huge success.

Boosterthon just wrapped up with the elementary fun run and the middle school color

run. Approximately \$13,500 was raised for the marquee for the new school.

4. Assistant Principal:

- a. Discipline Report: Included in Board packet: Erin Keyes reviewed the discipline report with the Board. Minor discipline for grades K-5 are being handled in the classroom. No major discipline for those grade levels. Middle school possession and use of a controlled substance is tobacco vape pens. Attendance rate improved slightly from previous year.
- b. School Safety Update: Erin Keyes reported the school is up-to-date on fire drills.

BOARD BUSINESS:

1. Old Business:

a. Policy Review/Revisions–2nd Reading:

- i. Student Fees Policy
- ii. Student Performance and Evaluation Policy
- iii. Students with Allergies Policy

Cindy McNeal motioned to approve the 2nd Reading of the Student Fees Policy, Student Performance and Evaluation Policy, and Students with Allergies Policy. Gabe Sandoval seconded the motion. Motion passed. Votes: AYES 7; NAYS 0.

- b. CLCS Conference: Keith Ouweneel presented at the CLCS conference. Norma Browner attended and took part in a community liaison panel. Jen Pilbeam and Brooke Webb also attended this year's conference.

2. New Business:

a. Policy Review/Revisions–1st Reading:

- i. Suspension and Expulsion Policy
- ii. Teaching about Controversial Issues
- iii. Teaching about Drugs, Alcohol, and Tobacco

Cindy McNeal motioned to approve the 1st Reading of the Suspension and Expulsion Policy, Teaching about Controversial Issues Policy, and Teaching about Drugs, Alcohol, and Tobacco Policy. Tatiana Enrriquez seconded the motion. Motion passed. Votes: AYES 7; NAYS 0.

- b. CPA Board Election: Seats currently held by Gabe Sandoval and Tatiana Enrriquez are up for election.

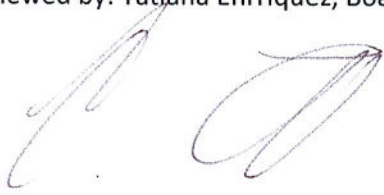
- i. Call for Candidates: Call for candidates will go out in Monday's email blast.
- ii. Board Election Deadlines: Candidate workshop to be held on April 6. Declaration for Candidacy is due April 10. List of candidates to be published April 13. Meet the Candidates event will be held April 15. Election to be held April 20-24.
- iii. Board/Staff Spring Social: Cindy McNeal will contact Stem Cider in Lafayette to check availability for proposed event date of May 21.

The Board will discuss increasing Student Fees at the April Board meeting.

ADJOURNMENT:

Cindy McNeal moved to adjourn. Bill Marrs seconded the motion. Motion passed. Votes: AYES 7; NAYS 0. Adjournment at 7:44 p.m.

Prepared by: Sandi MacGregor, Executive Secretary
Reviewed by: Tatjana Enrriquez, Board Secretary

Two handwritten signatures in black ink. The first signature on the left is a stylized, cursive 'S' followed by a few loops. The second signature on the right is a more complex, cursive signature with several loops and a long horizontal stroke at the end.