

Crown Pointe Academy of Westminster
Academy Board Meeting Minutes
April 8, 2026
6:00 p.m. CPA Library

ADMINISTRATIVE AND INFORMATIONAL MATTERS:

1. Call to Order: Meeting was called to order at 6:09 p.m. by Michelle Kline, Board President.
2. Roll Call: Michelle Kline, Dawn Baird, Anne Martinez, and Bill Marrs. Gabe Sandoval, Cindy McNeal, and Tatiana Enriquez absences are excused.
3. Public Comment: None.
4. Agenda Approval:
Dawn Baird motioned to approve the agenda as submitted. Anne Martinez seconded the motion. Motion passed. Votes: AYES 4; NAYS 0.
5. Approval of Previous Meeting Minutes from 03/11/26 Board Work Session:
Dawn Baird motioned to approve the minutes. Anne Martinez seconded the motion. Motion passed. Votes: AYES 4; NAYS 0.
Approval of Previous Meeting Minutes from 03/11/26 Board Meeting:
Bill Marrs motioned to approve the minutes. Dawn Baird seconded the motion. Motion passed. Votes: AYES 4; NAYS 0.

REPORTS:

1. Financial:

- a. Monthly Report: Bart Skidmore reviewed March financials noting, total revenue is at 76% of the budget; salaries and benefits at 66%; purchase services at 47%; other purchase services at 77%; and supplies at 72% of the budget through March. Pupil Activity Funds for the Spanish Trip at \$85K, however Sandi MacGregor noted EF Tours has not submitted an invoice for this year's trip. Enrollment projections for FY26 will be revised. Keith Ouweneel is projecting enrollment to be between 530-535.
- b. Governor's Budget Outlook: Bart Skidmore stated that within the next couple of weeks the Governor's Budget will be more concrete. At this point, Mill Levy Equalization and Capital Construction funding should not be affected.

2. Executive Director:

- a. Monthly Report: Director's Report included in Board packet. Keith Ouweneel informed the Board that several positions have been filled: ECSE teacher, 4th grade teacher, and a kindergarten teacher. Keith also informed the Board he has hired two Specials teachers for the new school. This will minimize teachers having to walk back-and-forth between the two buildings. Erin Keyes has completed a Master Schedule. Julieta Newland will be the K-4 Spanish teacher, and William Gonzalez will be the 5-8 Spanish teacher. Furthermore, Keith is still looking at adding either a third 3rd grade class or a third 5th grade class.
- b. Projects Update: Keith Ouweneel reported that construction of the new school building is scheduled to be completed by June 12th. Keith Ouweneel indicated that they are looking to have furniture delivery scheduled for the end of June.
- c. Grants Update: Keith Ouweneel stated CPA has applied for a \$38K mental health support grant.

3. Principal:

- a. Assessment Update: Erin Keyes reported CMAS started this Monday with middle school students. Grades 3-5 will start testing next Monday, which will leave a week for

any make-ups. Erin stated that once CMAS is completed, EOY DIBELS and MAP testing will follow.

- b. School Activities: Erin Keyes reported several activities will occur in the last weeks of school: Drama Club play, field day, Spring pictures, and music concert, to name a few. Jason Chesser created an End-of-Year flyer that was sent out in this week's Monday Folders.

4. Assistant Principal:

- a. Discipline Report: Included in Board packet. Jason Chesser reported attendance rate is higher compared to March of last year. Minor discipline and suspensions are down from the previous month.
- b. School Safety Update: Jason Chesser stated a fire drill will be conducted later in April.

BOARD BUSINESS:

1. Old Business:

- a. Policy Review/Revisions – 2nd Reading:
- i. Suspension and Expulsion Policy
 - ii. Teaching about Controversial Issues
 - iii. Teaching about Drugs, Alcohol, and Tobacco
- Bill Marris motioned to approve the 2nd Reading of the Suspension and Expulsion Policy, Teaching About Controversial Issues Policy, and Teaching About Drugs, Alcohol, and Nicotine Products Policy. Anne Martinez seconded the motion. Motion passed. Votes: AYES 4; NAYS 0.
- b. CPA Board Election Update: Dawn Baird reported no one came to the Candidate Workshop that was held Monday, April 6. Victoria Chiaramonti reached out to Keith Ouweneel, and stated she will have her Declaration for Candidacy in by this Friday. Keith also stated Tatiana Enrriquez indicated that she will be submitting a Declaration of Candidacy as well.
- c. Board/Staff Social: Keith Ouweneel noted the Board/Staff Social will be held on May 21st. More information forthcoming.

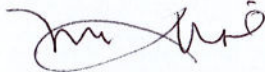
2. New Business:

- a. Policy Review/Revisions – 1st Reading:
- i. Uniform Policy
 - ii. Weapons in School
- Dawn Baird motioned to approve the 1st Reading of the Uniform Policy, replacing "MacBeth plaid" with "plaid like uniform colors", and the Weapons in School Policy. Anne Martinez seconded the motion. Motion passed. Votes: AYES 4; NAYS 0.
- b. Student Fees:
Bill Marris motioned to increase students fees to \$90.00. Anne Martinez seconded the motion. Motion passed. Votes: AYES 4; NAYS 0.
- c. Survey Results: Board reviewed the 6th and 8th grade Surveys and the Parent Survey.
- d. Pre-K Memorandum of Understanding:
Dawn Baird motioned to approve the Pre-K Memorandum of Understanding. Bill Marris seconded the motion. Motion passed. Votes: AYES 4; NAYS 0.
- e. Carpet Purchase:
Dawn Baird motioned to approve the purchase of carpet to fully carpet the two current Kindergarten classrooms. Anne Martinez seconded the motion. Motion

passed. Votes: AYES 4; NAYS 0.

ADJOURNMENT:

Dawn Baird moved to adjourn. Bill Marrs seconded the motion. Motion passed. Votes: AYES 4; NAYS 0.
Adjournment at 7:32 p.m.



Prepared by: Sandi MacGregor, Executive Secretary
Reviewed by: Michelle Kline, Board President