Crown Pointe Academy of Westminster
Academy Board Meeting Minutes
September 9, 2026
6:00 p.m. North Campus Conference Room

ADMINISTRATIVE AND INFORMATIONAL MATTERS:

1. Call to Order: Meeting called to order at 6:00 p.m. by Michelle Kline, Board President
2. Roll Call: Michelle Kline, Anne Martinez, Bill Marrs, Cindy McNeal, and Victoria Chiaramonti. Dawn Baird's absence is excused.
3. Public Comment: None.
4. Agenda Approval:
   Cindy McNeal motioned to approve the agenda. Victoria Chiaramonti seconded the motion. Motion passed. Votes: AYES 5; NAYS 0.
5. Approval of Previous Meeting Minutes from 07/29/26 Board Meeting:
   Cindy McNeal motioned to approve the July Board meeting minutes. Victoria Chiaramonti seconded the motion. Motion passed. Votes: AYES 4; NAYS 0; ABSTAINED 1 (Bill Marrs, not present for the duration of the meeting).

REPORTS:

1. Financial:
   a. Monthly Report: Bart Skidmore reviewed the August financials. Current Budget is based on student enrollment of 537. Revision will be made to reflect the current enrollment of 529 students, which does not include preschool students. Estimate of Mill Levy funding is $2.1MIL. An increase in building maintenance expenses is reflected in the budget. Preschool expenses are now being reflected in the budget. Bart stated he is still working on "dialing in" expenses.
   b. Governor's Budget Outlook: Bart Skindmore noted that the Governor's Budget is due to be released in November.

6:22 p.m. - Tatiana Enrriquez joined the meeting.

2. Executive Director:
   a. Monthly Report: Keith Ouweneel stated that the Ribbon Cutting Ceremony went well. He also noted that the Uplands still owes $120K per the cost sharing agreement.
   b. Projects Update: Keith reported that the landscaping at the south campus has been updated, with new trees and shrubs planted. Sprinkler repairs have also been completed.
   c. Grants Update: Keith Ouweneel noted CPA will be applying for another grant from the Buell Foundation in January. If awarded, this grant will assist with future funding for preschool.

3. Principals:
   a. Assessment Update: Erin Keyes shared MAP vs. CMAS assessment comparisons. CPA has a meeting with Ryan Marks, Chief of Authorizing and Accountability with CSI to review the School Performance Framework/CMAS results. Administration has had conversations with teachers at each grade level.
   b. School Activities Update: Both campuses had great turn out at Back to School night. Grades 3-8 had an assembly last Friday. Parent-Teacher conferences are October 1st and 2nd.
   c. School Safety Update: The first lockdown drill is scheduled for September 24th.
   d. "Meet" the New Staff: Jason Chesser and Erin Keyes presented a slideshow introducing the new staff to the Board.

4. Assistant Principal:
    a. Discipline Report: Brooke Webb reviewed August Discipline report, highlighting year-over-year data. She also noted she will be tracking positive behavior incentives vs. behavior response.

BOARD BUSINESS:

1. Old Business
    a. Policy Review/Revisions–2nd Reading
        i. Remote Learning Policy
        ii. School Attendance Policy
        iii. School Volunteers Policy

        Cindy McNeal motioned to approve the 2nd Reading of the stated policies. Tatiana Enrriquez seconded the motion. Motion passed. Votes: AYES 6; NAYS 0.

    b. Strategic Planning Retreat ideas: Strategic Planning meeting is scheduled for November 11th following the Board meeting.

2. New Business
    a. Policy Review/Revisions–1st Reading
        i. Social Media Policy
        ii. Automatic External Defibrillator Policy
        iii. Before and After Hours Supervision Policy

        Cindy McNeal motioned to approve the 1st Reading of the stated policies. Anne Martinez seconded the motion. Motion passed. Votes: AYES 6; NAYS 0.

ADJOURNMENT:

Bill Marrs motioned to adjourn at 7:59 p.m. Anne Martinez seconded the motion. Motion passed. Votes: AYES 6; NAYS 0.

Prepared by: Sandi MacGregor, CPA Executive Secretary
Reviewed by: Victoria Chiaramonti, Board Secretary

Victoria Chiaramonti 10/14/20